Westfalia Fruit Estates situated in Modjadjiskloof, has a vacancy for a suitably qualified and experience

CREDITORS SUPERVISOR (Fixed Term Contract)

Reporting to the Financial Accountant / Financial Manager – the incumbent will be responsible for making the Finance Team successful in a high performance and driven environment through providing creditors administration including ensuring accurate capturing creditors’ invoices, review creditors reconciliations, forecasting creditors’ payments for the weekly cash flow forecasts, release creditors payments, liaising with creditors, ensuring adherence to internal controls relating to creditors, and providing other ad-hoc assistance on administration processes as directed by superiors.

Qualifications/Experience:
- Tertiary qualification in commerce / Accounting
- Experience of working in a creditors/administration function
- Experience in general accounting (GL reconciliation and journals)
- Computer literacy (Outlook, Teams, Excel Advanced)
- Knowledge of ERP systems, e.g., SAP, Microsoft AX & Microsoft D365

Duties and Responsibilities
- Creditors Administration
- Treasury and financial management
- Internal controls and risk management
- Creditors and Standard bank Masterfile
- BEE compliance
- Staff Management

Person Requirements
- Integrity
- Attention to details
- Integrity
- Deadline-driven
- Able to work under pressure
- Able to carry out instructions
- Willingness to work overtime when required
- Commitment to excellence and quality
- Taking ownership of area of responsibility

The Company offers a Total Guaranteed Remuneration Package which comprises provident fund, insured benefits, medical aid and an option to structure an annual bonus.

Interested and qualified applicants should forward their applications (including a detailed copy of the CV) to Human Resources, Westfalia Limited, PO Box 1103, Tzaneen, 0850 or fax to 086 675 4097 or email recruitment@westfaliafruit.co.za for the attention of Lucia Mafa

Closing date for applications will be 10th December 2021.
NB: Should you not receive correspondence 1st January 2022, please regard your application as being unsuccessful.